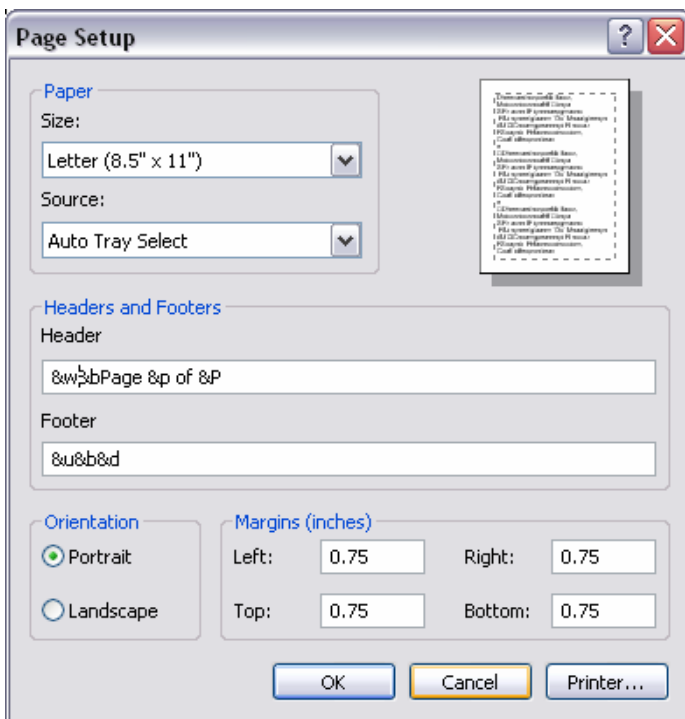


Niagara Atlas – Header and Footer Printing Options

Do you want to modify or delete the header and/or footer information on your Niagara Atlas hardcopy printouts? Use the instructions below as a guideline.


Modifying Header and Footer Information in Internet Explorer

- Open Internet Explorer and click on **File>Page Setup** in the menu across the top. You must do this prior to entering a Niagara Navigator site, as this menu is not available in the sites.
- For most users, the settings in the window below will be visible. These are default settings that are used for *all* printouts from Internet Explorer. If you make any changes all future printouts from Internet Explorer will be affected.

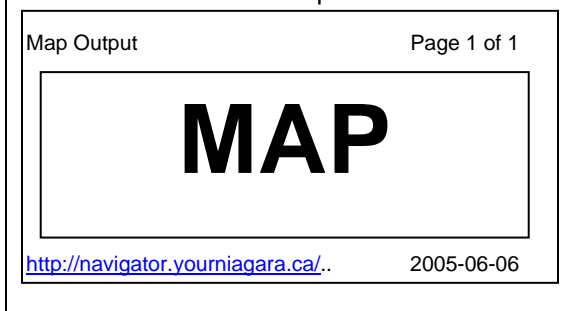


Codes used in the Header and Footer Options (*Case Sensitive*):

- &w = Window Title (e.g. Map Output)
- &b = Centre the text immediately following these characters
- &b&b = Left align text after the first “&b” and right align text after the second “&b”
- &p = Current Page Number
- &P = Total Number of Pages
- &u = Page Address (URL)
- &d = Date (Short format)
- &D = Date (Long format)

- Delete/add the codes in the boxes for the header and footer as desired.
- Note: Retain a copy of the original settings in a text file in case you wish to revert to the defaults.
- Keep in mind that the codes are case sensitive.
- Within the Page Setup window, you can click on the  at the top right corner to see information about the codes.

If you use the default settings your printout will be similar to the sample below:



Sample with modified header (&b&bPage &p of &P) and footer (&b&b&d):

